

MINUTES OF THE BOARD OF DIRECTORS OF  
WESTWOOD COMMUNITY SERVICES DISTRICT

March 2, 2020

7:00 p.m.

CALL TO ORDER

President Hasselwander called the meeting to order at 7:00 p.m.

Pledge of Allegiance

ROLL CALL:

On roll call there were present Directors Escobar, Hasselwander, Young, General Manager Johnstun and Secretary Coffi.

AGENDA APPROVAL

On motion of Director Young, seconded by Director Escobar to approve the March 2, 2020 agenda.

Vote: Ayes: Directors Young, Escobar and Hasselwander

Absent: Directors Compton and Binswanger

MINUTES:

On motion of Director Young, seconded by Director Escobar to approve the February 3 2020 minutes.

Vote: Ayes: Directors Young, Escobar and Hasselwander

Absent: Directors Compton and Binswanger

FINANCIAL REPORT:

Summary:

	<u>Feb 29, 20</u>
<b>Checking/Savings</b>	
11014 · WCSD Local Agency Split	469,945.78
11015 · Plumas Bank - Checking	-6,012.85
11090 · Impress Cash	400.00
11095 · PERS Saving	50,376.41
111016 · Sewer 5	15,165.91
111018 · Sewer II	17,964.86
111019 · Sewer #3	5,080.18
11120 · Water Savings - CD	78,513.60
11122 · WCSD CD	102,012.75
11153 · Sewer CD - 5 year	65,428.01
11155 · Fire Department Reserve	1,020.73
11156 · Fire Department Reserve 2	7,029.59
11157 · Fire Department Reserve 3	<u>1,027.43</u>
<b>Total Checking/Savings</b>	807,952.40

**Accounts Receivable**

Vote: Ayes: Directors Young, Escobar and Hasselwander

Absent: Directors Compton and Binswanger

General Manager Johnstun reported for the month of February, 2020

PUBLIC INPUT - This is the opportunity for anyone attending to address issues not on the posted agenda (no action can be taken).

**MATTERS INITIATED BY THE BOARD:**

Director Hasselwander discussed the need to review the WCD Personnel Manual.

**INFORMATION ITEM:**

The WCD 2020-2021 Annual Budget was discussed

T. Heffley discussed the no smoking ordinance at Westwood CSD parks

**ACTION ITEMS:**

Approve concept proposal from Mt. Meadows Conservancy to PG&E for grant funding for Westwood Beach improvements – No action taken

On motion of Director Young, seconded by Director Escobar to revise the billing procedure to reflect meter size rather than number of units.

Vote: Ayes: Directors Young, Escobar and Hasselwander  
Absent: Directors Compton and Binswanger

On motion of Director Young, seconded by Director Escobar to approve purchase and installation of radio system for SCADA not to exceed \$13,000.

Vote: Ayes: Directors Young, Escobar and Hasselwander  
Absent: Directors Compton and Binswanger

**ADJOURNMENT:**

The meeting adjourned at 7:49 p.m. until the next regular meeting of April 6, 2020.



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Susan Coffi, Secretary

**APPROVED**

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Mary Hasselwander, President