

AGENDA  
August 5, 2024  
7 P.M.  
Westwood Visitor Center

Any person desiring to address the Board shall first secure permission of the presiding officer.

Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table and shall be completed and presented to the Clerk in advance of speaking. **A speaker card is not required.**

Matters under the jurisdiction of the Board, and not on the agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject. The Board may change these limitations to provide the public with sufficient opportunity to speak.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
APPROVAL OF AGENDA  
APPROVAL OF MINUTES  
FINANCIAL REPORT  
COMMUNICATIONS

REPORTS  
Managers Report  
Fire Report

PUBLIC INPUT - This is the opportunity for anyone attending to address issues not on the posted agenda (no action can be taken)

MATTERS INITIATED BY THE BOARD:

INFORMATION ITEM:

ACTION ITEMS:

Approve Fire Department for a three-year subscription one-time payment to I am Responding / My Local Safety. For the amount of \$4141.00

# Westwood Community Services District

## Checks

July 2024

08/01/24

	Date	Num	Name	Account	Class	Amount
Jul 24	07/02/2024	36373	AT&T Mobility	11015 · Plumas Ba...		-305.05
	07/02/2024	36374	Lassen Municipal Utilities District	11015 · Plumas Ba...		-157.49
	07/02/2024	36375	NAPA Sierra	11015 · Plumas Ba...		-225.21
	07/02/2024	36376	Lassen Municipal Utilities District	11015 · Plumas Ba...		-456.27
	07/02/2024	36377	Lassen Municipal Utilities District	11015 · Plumas Ba...		-258.10
	07/04/2024	36378	Internal Revenue Service	11015 · Plumas Ba...		-2,236.40
	07/04/2024	36379	Bandon IT	11015 · Plumas Ba...		-266.00
	07/04/2024	36380	Forest Office Equipment	11015 · Plumas Ba...		-38.71
	07/04/2024	36381	Streamline	11015 · Plumas Ba...		-126.00
	07/04/2024	36382	C & S Waste Solutions Of Lassen C...	11015 · Plumas Ba...		-283.57
	07/04/2024	36383	PG&E	11015 · Plumas Ba...		-13,615.60
	07/05/2024	36384	AmeriGas	11015 · Plumas Ba...		-56.73
	07/05/2024	36385	Curtis Tools For Heros	11015 · Plumas Ba...		-928.62
	07/05/2024	36386	Frontier	11015 · Plumas Ba...		-782.16
	07/05/2024	36387	Humana	11015 · Plumas Ba...		-56.00
	07/05/2024	36388	Lassen Municipal Utilities District	11015 · Plumas Ba...		-1,608.66
	07/05/2024	36389	Lassen True Value Hardware	11015 · Plumas Ba...		-494.76
	07/05/2024	36390	Staub Energy	11015 · Plumas Ba...		-649.58
	07/05/2024	36391	USCELLULAR	11015 · Plumas Ba...		-132.49
	07/05/2024	36392	Western Nevada Supply Co.	11015 · Plumas Ba...		-263.13
	07/09/2024	36393	Big State Industrial Supply	11015 · Plumas Ba...		-193.02
	07/09/2024	36394	Builders Supply	11015 · Plumas Ba...		0.00
	07/09/2024	36395	Forest Office Equipment	11015 · Plumas Ba...		-38.71
	07/09/2024	36396	Gregory P. Einhorn	11015 · Plumas Ba...		-264.00
	07/10/2024	36397	Baehler, Robert W	11015 · Plumas Ba...		0.00
	07/10/2024	36399	Carvalho, Julie	11015 · Plumas Ba...		0.00
	07/10/2024	36400	Duerksen, Forest F.	11015 · Plumas Ba...		0.00
	07/10/2024	36402	Johnstun, Joseph K	11015 · Plumas Ba...		0.00
	07/10/2024	36403	Labosky, Elijah L	11015 · Plumas Ba...		0.00
	07/10/2024	36404	Mayne, Luke J	11015 · Plumas Ba...		0.00
	07/10/2024	36405	Navarro, Brianna M	11015 · Plumas Ba...		-123.18
	07/10/2024	36398	Binswanger, Sheri L	11015 · Plumas Ba...		0.00
	07/10/2024	36401	Escobar, Jr., David	11015 · Plumas Ba...		0.00
	07/10/2024	36406	Shanks, William	11015 · Plumas Ba...		0.00
	07/10/2024	36407	Young, Neil W	11015 · Plumas Ba...		-114.07
	07/10/2024	36409	CalPERS Supplemental Income 457...	11015 · Plumas Ba...		-150.00
	07/10/2024	36410	EFTPS - Federal Tax Payment Syst...	11015 · Plumas Ba...		-3,848.16
	07/10/2024	36411	Employment Development Departm...	11015 · Plumas Ba...		-744.36
	07/10/2024	36412	Public Employees Retirement System	11015 · Plumas Ba...		-1,052.47
	07/10/2024	36413	Westwood Community Services Dist...	11015 · Plumas Ba...		-178.00
	07/11/2024		QuickBooks Payroll Service	11015 · Plumas Ba...		-11,642.57
	07/11/2024	36417	Staub Energy	11015 · Plumas Ba...		-143.23
	07/11/2024	36418	WEX Bank	11015 · Plumas Ba...		-277.36
	07/15/2024	36419	CalPers	11015 · Plumas Ba...		-3,633.41
	07/15/2024	36420	Pace Analytical Services, LLC	11015 · Plumas Ba...		-232.48
	07/15/2024	36421	SDRMA	11015 · Plumas Ba...		-7,838.42
	07/15/2024	36422	CalPers	11015 · Plumas Ba...		-40.17
	07/18/2024	36424	Business Card	11015 · Plumas Ba...		0.00
	07/18/2024	36425	Humana	11015 · Plumas Ba...		-56.00
	07/18/2024	36426	Pace Analytical Services, LLC	11015 · Plumas Ba...		-73.98
	07/19/2024		Business Card	11015 · Plumas Ba...		0.00
	07/19/2024	36428	Business Card	11015 · Plumas Ba...		-4,859.83
	07/19/2024	36429	Business Card	11015 · Plumas Ba...		-187.56
	07/19/2024	36430	Business Card	11015 · Plumas Ba...		-712.37
	07/23/2024	36431	Baehler, Robert W	11015 · Plumas Ba...		0.00
	07/23/2024	36432	Carvalho, Julie	11015 · Plumas Ba...		0.00
	07/23/2024	36433	Duerksen, Forest F.	11015 · Plumas Ba...		0.00
	07/23/2024	36434	Johnstun, Joseph K	11015 · Plumas Ba...		0.00
	07/23/2024	36435	Labosky, Elijah L	11015 · Plumas Ba...		0.00
	07/23/2024	36436	Mayne, Luke J	11015 · Plumas Ba...		0.00
	07/23/2024	36437	CalPERS Supplemental Income 457...	11015 · Plumas Ba...		-150.00
	07/23/2024	36438	EFTPS - Federal Tax Payment Syst...	11015 · Plumas Ba...		-3,516.58
	07/23/2024	36439	Employment Development Departm...	11015 · Plumas Ba...		-647.72
	07/23/2024	36440	Public Employees Retirement System	11015 · Plumas Ba...		-1,052.47
	07/23/2024	36441	Westwood Community Services Dist...	11015 · Plumas Ba...		-178.00
	07/24/2024		QuickBooks Payroll Service	11015 · Plumas Ba...		-10,893.72
	07/24/2024	36442	State Water Resource Control Board	11015 · Plumas Ba...		-60.00

# Westwood Community Services District

## Checks

July 2024

08/01/24

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>
07/26/2024	36443	Joe Amandor	11015 · Plumas Ba...		0.00
07/26/2024	36444	Joe Amandor	11015 · Plumas Ba...		-800.00
07/30/2024	36445	Leaf	11015 · Plumas Ba...		-135.78
07/30/2024	36446	Ron Bass	11015 · Plumas Ba...		-906.03
07/30/2024	36447	Staub Energy	11015 · Plumas Ba...		-114.90
07/30/2024	36448	Underground Service Alert	11015 · Plumas Ba...		-300.00
07/30/2024	36449	Westwood Sanitation Portable Toilets	11015 · Plumas Ba...		-227.36
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<b>Jul 24</b>					<b>-78,326.44</b>
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## Westwood Community Services District

## Balance Sheet

As of July 31, 2024

	Jul 31, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11014 · WCSD Local Agency Split	986,273.15
11015 · Plumas Bank - Checking	175,873.42
11018 · LAIF	715,634.22
11090 · Impress Cash	400.00
111018 · Sewer II	18,009.70
111019 · Sewer #3	5,190.65
11122 · WCSD CD	247.10
11155 · Fire Department Reserve	1,025.86
11157 · Fire Department Reserve 3	1,027.43
<b>Total Checking/Savings</b>	<b>1,903,681.53</b>
<b>Accounts Receivable</b>	
11202 · Accounts Receivable - Water	36,201.61
11204 · Accounts Receivable - Sewer	66,018.50
11230 · Accounts Receivable - Other	34,312.35
20201 · DI Lease	-17,640.00
<b>Total Accounts Receivable</b>	<b>118,892.46</b>
<b>Total Current Assets</b>	<b>2,022,573.99</b>
<b>Fixed Assets</b>	
<b>Fixed Asset - Water</b>	
12005 · Work in Progress - Water	33,123.10
12010 · Land - Water	8,600.00
12012 · Equipment	1,290.00
12015 · Land Rights - Water	2,160.40
12020 · Pumping Plant - Water	1,177,685.81
12025 · Vehicles	32,694.00
12030 · General Plant - Water	1,556,563.08
12090 · Office - Water/	8,975.59
12099 · Accumulated Depreciation - Wate	-1,909,816.00
<b>Total Fixed Asset - Water</b>	<b>911,275.98</b>
<b>12100 · Fixed Asset - Sewer</b>	
12110 · Land - Sewer	10,086.00
12112 · Equipment - sewer	5,525.98
12115 · Land Rights - Sewer	3,700.00
12120 · Treatment Facilities - Sewer	2,786,426.74
12130 · Vehicles - Sewer	59,207.94
12190 · Office Sewer	3,106.12
12199 · Accumulated Depreciation - Sewe	-1,887,691.00
<b>Total 12100 · Fixed Asset - Sewer</b>	<b>980,361.78</b>
<b>12600 · Fixed Asset - Fire</b>	
Vehicles	-3,000.00
12610 · Land - Fire Department	10,000.00
12620 · Structures & Improvements	184,509.57
12630 · Equipment - Fire	634,399.15
12699 · Accumulated Depreciation - Fire	-682,376.00
12600 · Fixed Asset - Fire - Other	7,500.00
<b>Total 12600 · Fixed Asset - Fire</b>	<b>151,032.72</b>

**Westwood Community Services District**  
**Balance Sheet**  
As of July 31, 2024

	Jul 31, 24
12700 · Fixed Asset - Park	
12720 · Land	138,948.15
12730 · Park Construction	52,974.51
12731 · Equipment	138,481.72
12799 · Park Depreciation	-215,218.15
12700 · Fixed Asset - Park - Other	-650.00
	114,536.23
<b>Total 12700 · Fixed Asset - Park</b>	<b>114,536.23</b>
<b>Total Fixed Assets</b>	<b>2,157,206.71</b>
<b>Other Assets</b>	
11205 · Plan Pension Net Asset	280,869.24
11206 · Deferred Outflows-Cont (W/S)	-182,778.50
11208 · Deferred Outflows-Cont (Fire)	5,803.00
11211 · Deferred Outflows-Actuarial-W/S	530,757.00
11212 · Deferred Outflows-Actuarial-Fir	167,362.00
	802,012.74
<b>Total Other Assets</b>	<b>802,012.74</b>
<b>TOTAL ASSETS</b>	<b>4,981,793.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	-34,230.74
	-34,230.74
<b>Total Accounts Payable</b>	<b>-34,230.74</b>
<b>Other Current Liabilities</b>	
PERS 457 Plan Payable	-150.00
Water/Sewer Payment	-401.71
20010 · Payroll Liabilities	6,864.85
20100 · Deferred Inflows-Actuarial(W/S)	156,763.77
20200 · Deferred Inflows-Actuarial-Fire	6,140.00
2110 · Direct Deposit Liabilities	14,466.79
	183,683.70
<b>Total Other Current Liabilities</b>	<b>183,683.70</b>
<b>Total Current Liabilities</b>	<b>149,452.96</b>
<b>Long Term Liabilities</b>	
20050 · Accrued Vacation	17,754.75
20551 · USDA Fire Truck Loan - 921	45,088.36
20600 · Plan Pension Net Liability	490,261.00
	553,104.11
<b>Total Long Term Liabilities</b>	<b>553,104.11</b>
<b>Total Liabilities</b>	<b>702,557.07</b>
<b>Equity</b>	
1110 · Retained Earnings	3,562,774.11
3000 · Opening Bal Equity	691,082.92
Net Income	25,379.34
	4,279,236.37
<b>Total Equity</b>	<b>4,279,236.37</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,981,793.44</b>

**Westwood Community Services District**  
**Profit & Loss by Class**  
July 2024

	Fire	Park	Sewer	Street Lights	Water	TOTAL
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>Revenues</b>						
40500 · Rent	798.17	0.00	0.00	0.00	25.00	823.17
41100 · Sewer						
41200 · Service Charge	0.00	0.00	80,308.56	0.00	0.00	80,308.56
41600 · Late Fees	0.00	0.00	1,498.21	0.00	0.00	1,498.21
<b>Total 41100 · Sewer</b>	<b>0.00</b>	<b>0.00</b>	<b>81,806.77</b>	<b>0.00</b>	<b>0.00</b>	<b>81,806.77</b>
42000 · Water						
42100 · Business	0.00	0.00	0.00	0.00	6,325.32	6,325.32
42200 · Residential	0.00	0.00	0.00	0.00	70,995.82	70,995.82
42300 · Other	0.00	0.00	0.00	0.00	729.76	729.76
42500 · Reconnection Fee	0.00	0.00	0.00	0.00	150.00	150.00
42600 · Hydrants	0.00	0.00	0.00	0.00	190.64	190.64
42850 · Late Fees	0.00	0.00	0.00	0.00	830.37	830.37
<b>Total 42000 · Water</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>79,221.91</b>	<b>79,221.91</b>
<b>Total Revenues</b>	<b>798.17</b>	<b>0.00</b>	<b>81,806.77</b>	<b>0.00</b>	<b>79,246.91</b>	<b>161,851.85</b>
40300 · LMUD Service Collections	600.00	0.00	0.00	0.00	0.00	600.00
<b>Total Income</b>	<b>1,398.17</b>	<b>0.00</b>	<b>81,806.77</b>	<b>0.00</b>	<b>79,246.91</b>	<b>162,451.85</b>
<b>Expense</b>						
<b>Employee Benefits</b>						
6012 · Dental Insurance	52.51	0.00	94.86	0.00	94.86	242.23
6014 · Health Insurance	1,193.71	0.00	2,984.72	0.00	2,984.72	7,163.15
6016 · Life Insurance	0.00	0.00	56.00	0.00	56.00	112.00
6018 · PERS	3,633.41	0.00	20.09	0.00	20.08	3,673.58
6019 · Vision	17.41	0.00	34.52	0.00	34.51	86.44
<b>Total Employee Benefits</b>	<b>4,897.04</b>	<b>0.00</b>	<b>3,190.19</b>	<b>0.00</b>	<b>3,190.17</b>	<b>11,277.40</b>
6110 · Automobile Expense						
6112 · Fuel	382.93	0.00	401.08	0.00	401.06	1,185.07
6114 · Maintenance/Repair	452.71	0.00	1,636.17	0.00	1,636.15	3,725.03
<b>Total 6110 · Automobile Expense</b>	<b>835.64</b>	<b>0.00</b>	<b>2,037.25</b>	<b>0.00</b>	<b>2,037.21</b>	<b>4,910.10</b>
6160 · Dues and Subscriptions	0.00	0.00	150.00	0.00	150.00	300.00
6180 · Insurance						
6183 · Workers Compensation	4,155.85	4,155.84	8,000.00	0.00	8,000.00	24,311.69
6185 · Liability Insurance	7,000.00	7,088.82	10,000.00	0.00	11,145.56	35,234.38
<b>Total 6180 · Insurance</b>	<b>11,155.85</b>	<b>11,244.66</b>	<b>18,000.00</b>	<b>0.00</b>	<b>19,145.56</b>	<b>59,546.07</b>
6270 · Professional Fees						
6280 · Legal Fees	264.00	0.00	0.00	0.00	0.00	264.00
<b>Total 6270 · Professional Fees</b>	<b>264.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>264.00</b>
6300 · Repairs						
6302 · Maintenance	60.65	121.17	156.47	0.00	156.47	494.76
6310 · Building Repairs	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 6300 · Repairs</b>	<b>60.65</b>	<b>121.17</b>	<b>156.47</b>	<b>0.00</b>	<b>156.47</b>	<b>494.76</b>
6340 · Telephone	357.02	0.00	431.35	0.00	431.33	1,219.70
6390 · Utilities						
6392 · Electric	385.74	78.37	478.04	1,362.23	13,791.74	16,096.12
6394 · Solid Waste	0.00	0.00	141.79	0.00	141.78	283.57
6400 · Propane	43.65	0.00	6.54	0.00	6.54	56.73
6420 · Portable Toilet	0.00	227.36	0.00	0.00	0.00	227.36
<b>Total 6390 · Utilities</b>	<b>429.39</b>	<b>305.73</b>	<b>626.37</b>	<b>1,362.23</b>	<b>13,940.06</b>	<b>16,663.78</b>
6560 · Payroll Expenses						
Payroll Taxes	1,447.96	0.00	1,619.71	0.00	1,637.03	4,704.70
6561 · Office Payroll	0.00	0.00	1,491.97	0.00	1,486.95	2,978.92
6562 · Field Payroll	8,354.53	0.00	9,621.85	0.00	9,854.27	27,830.65
6560 · Payroll Expenses - Other	800.03	0.00	36.00	0.00	24.00	860.03
<b>Total 6560 · Payroll Expenses</b>	<b>10,602.52</b>	<b>0.00</b>	<b>12,769.53</b>	<b>0.00</b>	<b>13,002.25</b>	<b>36,374.30</b>
6770 · Supplies						
6772 · Field	1,188.28	263.13	378.54	0.00	378.54	2,208.49
6790 · Office	0.00	0.00	1,239.02	0.00	1,239.01	2,478.03
<b>Total 6770 · Supplies</b>	<b>1,188.28</b>	<b>263.13</b>	<b>1,617.56</b>	<b>0.00</b>	<b>1,617.55</b>	<b>4,686.52</b>
6814 · Continuing Education	0.00	0.00	0.00	0.00	60.00	60.00
6818 · Director Fees	0.00	0.00	250.00	0.00	250.00	500.00
6848 · Office	58.00	0.00	205.72	0.00	205.70	469.42
6880 · Water Samples	0.00	0.00	0.00	0.00	306.46	306.46
<b>Total Expense</b>	<b>29,848.39</b>	<b>11,934.69</b>	<b>39,434.44</b>	<b>1,362.23</b>	<b>54,492.76</b>	<b>137,072.51</b>

Westwood CSD  
Managers' Report  
July, 2024

- 45 Disconnection notices were mailed out (And door hangers).
- 1 shut offs due to non-payment.
- Cleaning up the shop, installed a vent fan in the back room where the generator runs when we lose power.
- PARK: Raked, mowed, trimmed, set up and cleaned up for Paul Bunyan Day, replaced on sprinkler valve and rebuilt another, replaced 2 sprinkler heads.
- Cleaned out Roots in the manhole on Ave 5 and Delwood.
- Fire Hydrant for 9<sup>th</sup> street had been ordered.
- Ran generators when we lost power.
- Fixed the dump truck by replacing the wait to start circuit board.
- Main water line fix behind 618 Delwood.
- The backhoe cylinder for the loader bucket is out and getting rebuilt. Vac truck is going to get serviced. Ron Bass is doing it for cost of parts.
- Trimmed all the weeds at the old baseball field.
- Looking into getting a rate study done for the next 5 years out.
- Replaced the fire hydrant on 9<sup>th</sup> street

## Subscription Order Form

Subscriber:	Westwood Fire Department (CA)	
Subscriber Contact:	Name:	
	Email:	
	Phone:	

**Subscription Commencement Date:** August 4, 2024

**IamResponding Subscription** (Select ONE of the following options):

<p><b>BEST VALUE!</b> 5 Year IaR Subscription</p> <p><input type="checkbox"/> \$710/year one; \$660/year in years two through five</p> <p><input type="checkbox"/> \$3,187 One-time</p>	<p>3 Year IaR Subscription</p> <p><input type="checkbox"/> \$785/year one; \$735/year in years two and three</p> <p><input type="checkbox"/> \$2,146 One-time</p>	<p>1 Year IaR Subscription</p> <p><input type="checkbox"/> \$860</p>
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\*Prices include base subscription fee, phone fee and one-time set up fee.

**MyLocalSafety (MyLS) Subscription** (Select ONE of the following options):

<p><b>BEST VALUE!</b> 5 Year MyLS Subscription</p> <p><input type="checkbox"/> \$550/year, annually</p> <p><input type="checkbox"/> \$2,612 One-time</p>	<p>3 Year MyLS Subscription</p> <p><input type="checkbox"/> \$700/year, annually</p> <p><input type="checkbox"/> \$1,995 One-time</p>	<p>1 Year MyLS Subscription</p> <p><input type="checkbox"/> \$900</p>
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\*MyLS subscriptions require an IamResponding subscription of at least the same duration.

This order ("Subscription Order Form") is entered into by and between IamResponding, as the duly licensed provider of the IamResponding services ("IaR Services"), and Subscriber. Pursuant to the Terms and Conditions set forth herein, IamResponding agrees to provide Subscriber with access to the IaR Services, for the term and at the costs set forth herein. Subscriber is solely responsible for obtaining its own internet connection and hardware.

### Subscription Start Date and Term

The effective date ("Effective Date") of this Subscription Order Form is the date listed as the Subscription Commencement Date. The subscription shall commence on the Subscription Commencement Date set forth above, and shall terminate one, three or five year(s) from the Commencement Date, depending on the option selected above.

Subscriber's access to the IaR Services shall not be provided until IamResponding has received this signed Subscription Order Form and payment from Subscriber.



**Payment Terms**

1. Beginning on or before the Subscription Commencement Date and continuing annually on the anniversary of the Subscription Commencement Date, Subscriber shall pay the amounts due for the upcoming term.
2. If Subscriber fails to remit payment on or before the Subscription Commencement Date or the annual anniversary thereof, lamResponding may terminate access to the laR Services and cancel this Subscription Order Form.
3. All subscription fees are in US funds, and shall be paid in US funds.
4. All prices set forth are the cash discount prices for payments via cash or checks. Non-discounted pricing for credit card payments is 3.5% higher for all prices set forth.
5. All checks should be made payable to:

lamResponding  
Tax Identification No.: 20-5787005

**Taxation**

Subscriber certifies that Subscriber (check one box below):

IS a tax-exempt organization, exempt from state and local sales and use taxes on its purchases, and its tax exemption (and/or exempt organization) number is: \_\_\_\_\_ (Please attach tax exemption certificate)

IS NOT a tax-exempt organization and is NOT exempt from state and local sales and use taxes on its purchases.

**Special Terms**

**General Provisions**

This Subscription Order Form is governed by the terms and conditions of the [lamResponding Master Services Agreement](#) ("MSA") and the applicable [Terms of Use](#) ("TOU"). Terms of Use for the MyLS Services ("MyLS TOU") are available at MyLocalSafety.com. The MSA, along with any references, Exhibits, and Attachments, TOU, MyLS TOU, and this Subscription Order Form collectively comprise the parties' agreement ("Agreement"). In the event of a conflict between the terms of any Subscription Order Form and the terms of this Agreement, the terms of this Subscription Order Form will prevail and supersede the terms of the Agreement, solely as they apply to the applicable Subscription Order Form.

**Signature Line**

The signatories to this Order represent that they are duly authorized to execute this Order Form and the Agreement on behalf of the party they represent.

lamResponding	Subscriber:
By:	By:
Daniel Seidberg	Name:
Date:	Date: