

MINUTES OF THE BOARD OF DIRECTORS OF  
WESTWOOD COMMUNITY SERVICES DISTRICT  
November 4, 2019  
7:00 p.m.

CALL TO ORDER

President Hasselwander called the meeting to order at 7:00 p.m.

Pledge of Allegiance

ROLL CALL:

On roll call there were present Directors Binswanger, Compton, Young, Hasselwander, General Manager Buchanan, Fire Chief Duerksen and Secretary Coffi.

AGENDA APPROVAL

On motion of Director Compton, seconded by Director Binswanger to approve the November 4, 2019 agenda.

Vote: Ayes: Directors Compton, Binswanger, Hasselwander and Young  
Absent: Director Escobar

MINUTES:

On motion of Director Young, seconded by Director Compton to approve the October 28, 2019 minutes.

Vote: Ayes: Directors Compton, Binswanger, Hasselwander and Young  
Absent: Director Escobar

FINANCIAL REPORT:

Summary:

	<u>Oct 31, 19</u>
<b>Checking/Savings</b>	
11014 · WCSD Local Agency Split	367,902.61
11015 · Plumas Bank - Checking	73,007.38
11090 · Impress Cash	400.00
11095 · PERS Saving	50,200.40
111016 · Sewer 5	15,082.73
111017 · Sewer 4	16,209.36
111018 · Sewer II	17,875.26
111019 · Sewer #3	5,080.18
11120 · Water Savings - CD	77,965.93
11122 · WCSD CD	102,012.75
11153 · Sewer CD - 5 year	64,971.62
11155 · Fire Department Reserve	1,020.73
11156 · Fire Department Reserve 2	7,029.59
11157 · Fire Department Reserve 3	<u>1,027.43</u>
<b>Total Checking/Savings</b>	<b>799,785.97</b>

On motion of Director Binswanger, seconded by Director Young to approve the October, 2019 Financial Report.

Vote: Ayes: Directors Compton, Binswanger, Hasselwander and Young  
Absent: Director Escobar

7:05 Director Escobar arrived

General Manager Buchanan reported for the month of October, 2019  
Fire Chief Duerksen reported for the month of October, 2019

PUBLIC INPUT - This is the opportunity for anyone attending to address issues not on the posted agenda (no action can be taken).

P. Fulder had questions regarding Westwood Beach

**MATTERS INITIATED BY THE BOARD:**

**ACTION ITEMS:**

On motion of Director Binswanger, seconded by Director Escobar and unanimously carried to approve the renewal of contract for 3 years with Robert W. Johnson for auditing services.

On motion of Director Escobar, seconded by Director Binswanger and unanimously carried to approve the audit for fiscal year ending 6-30-2019.

On motion of Director Escobar, seconded by Director Escobar and unanimously carried to reluctantly accept the resignation of General Manager Buchanan effective December 31, 2019

On motion of Director Binswanger, seconded by Director Compton and unanimously carried to appoint Joe Johnstun General Manager effective January 1, 2019.

On motion of Director Escobar, seconded by Director Young and unanimously carried that the starting rate for the new General Manager to be \$77,460.45.

On motion of Director Compton, seconded by Director Escobar and unanimously carried to authorize advertising for the position of Water/Sewer Technician.

On motion of Director Escobar, seconded by Director Young and unanimously carried that the starting wage for the Water/Sewer Technician be \$41,000.

On motion of Director Binswanger, seconded by Director Young and unanimously carried that the interview committee for the position of Water/Sewer Technician be composed of Directors Escobar and Compton, Fire Chief Duerksen and Assistant Manager Joe Johnstun

On motion of Director Young, seconded by Director Binswanger and unanimously carried to appoint Robert Baehler Assistant Manager effective January 1, 2019.

On motion of Director Escobar, seconded by Director Young and unanimously carried that the starting wage for the Assistant Manager be \$51,100.88.

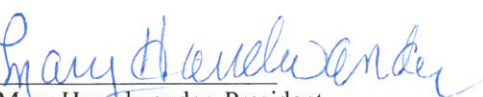
On motion of Director Young, seconded by Director Escobar and unanimously carried to authorize the purchase of a carport for the fire hall not to exceed \$22,000.

**ADJOURNMENT:**

The meeting adjourned at 7:55 p.m. until the next regular meeting of December 2, 2019.

  
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Susan Coffi, Secretary

**APPROVED**

  
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Mary Hasselwander, President